

# Borough of Newtown

23 N State St. Newtown, PA 18940  
(215) 968-2109

PERMIT No:

DATE:

TAX PARCEL No.:

FEE:

## NO IMPACT HOME-BASED BUSINESS PERMIT and RENEWAL

***The undersigned applicant hereby makes application for a license to operate a Home Occupation business. Applicant affirms that he/she understands that they are bound by all of the provision set forth in Ordinance.***

\_\_\_\_\_

*Applicant's Signature*

*Date*

## BUSINESS INFORMATION

ADDRESS of proposed business: \_\_\_\_\_

Name of proposed business:

Number of employees:

Description of proposed business:

Square Footage or Percentage of residence provided for home business:

Will the business generate customer traffic? YES NO *(check one)* How many customers per day/week?

What type of parking accommodations do you provide?

Will the business store trucks on the premises?

Will the business have outdoor or on site storage? YES NO *(check one)*

If YES, what will be stored outdoors or on site?

Will there be any alterations to the structure? (ADDITION or REMOVAL OF WALLS, ELECTRIC, PLUMBING) YES NO *(check one)*

If YES, please explain:

## SITE INFORMATION

\*Location of space provided for home business:

Property Owners Name:

Zoning District:

Phone Number:

E-Mail Address:

\_\_\_\_\_ *Applicant's Signature*

\_\_\_\_\_ *Date*

\_\_\_\_\_ *Printed Name*

## FOR OFFICE USE ONLY

Zoning Officer's Decision: Approved  Denied

Inspection Date:

\_\_\_\_\_

\_\_\_\_\_

*Zoning Officer's Signature*  
*Date*

*Inspection Officer's Signature*

Please be advised that the following requirements must be satisfied in order to conduct a no-impact home based business in the Borough of Newtown.

The home office shall be accessory to a residence and carried on wholly indoors. The business activity shall be compatible with the residential use of the property and surrounding residential uses.

There shall be no use of show windows, displays, or advertising visible outside the premises; there shall be no display or sale of retail goods and no stockpiling of inventory of a substantial nature.

There shall be no exterior storage of materials or parking of commercial vehicles.

The appearance of the residential structure shall not be altered. The home occupation must be conducted in a manner which does not cause the premises to differ from the residential character by the use of colors, materials, construction, lighting, parking, show windows or advertising visible outside the premises to attract customers or clients.

The home office shall be operated only by members of the immediate family residing in the dwelling in which the home office is located.

The floor area devoted to a home office shall not be more than 25% of the floor area of the habitable floor area of the principal residential structure.

The use shall not include the following: animal hospital; commercial stable and kennel; funeral parlor and undertaking establishment; restaurant; rooming house, boardinghouse, and lodging house; clinic or hospital, beauty shop or barbershop, nursing home/personal care facility or any retail activity.

No equipment or process shall be used in such employment or occupation which creates discernible noise, vibration, glare, fumes, odors or electrical interference at the property line, and no equipment or process shall be used which creates visual or audible interference in any radio or television or telephone receiver off the lot or causes fluctuations in line voltage off the lot. The business may not generate any solid waste or sewage discharge, in volume or type, that is not normally associated with residential use.

No home office shall be located in an area needed to meet the off-street parking requirements of the principal residence.

No signs are permitted, other than what which would be allowed for a residential use.  
The business may not involve any illegal activity.

(SIGN) \_\_\_\_\_ (PRINT) \_\_\_\_\_  
Your signature and date verifies your understanding and compliance with the above referenced requirements.